



Food Safety Review Council

Mission: To promote food safety through the consistent application of the Washington State Food Code

PURPOSE

The Food Safety Review Council (FSRC) will work in partnership with the Department of Health in developing advisory technical interpretations of the state food service regulations and other matters relating to WAC 246-215.

SCOPE

The scope of the committee shall be limited to:

- ◆ Interpretation of food handling practices and processes
- ◆ Guidance for application of WAC 246-215 to new and emerging food handling practices and processes
- ◆ Guidance on “equivalency” determinations
- ◆ Identify gaps in WAC 246-215 and provide recommendations for revisions to the State Board of Health
- ◆ Facilitate communication to all stakeholders regarding FSRC activities and actions

COMMITTEE STRUCTURE

The structure of the FSRC shall be as follows:

- a. Washington State Dept. of Health -1
 - b. Local Health Jurisdictions – 4 (2 eastside/2 westside)
 - c. Food and Drug Administration -1
 - d. Restaurant – 1 small, 1 large
 - e. Grocery – 1 small, 1 large
 - f. Schools or Institutions – 1
 - g. At-large – 1 (to be decided by industry representatives)
 - h. Consumer/Academia - 1
2. Each member shall have a 4 year term. No term limits apply. For the first term only, the following members shall serve 3 year terms: 2 local health jurisdictions representatives; one restaurant representative; one grocery representative; and the consumer/academia representative.

3. The chair and vice-chair of the Council shall be nominated and elected from the board membership and shall serve a one year term. The chair of the Council shall alternate between a representative from the industry and a representative from public health. If the chair is an industry representative, the vice-chair shall be a public health representative and vice-versa.
4. At the end of a full term, vacant members positions shall be filled by a person selected by the group that the member is representing. The representative shall have technical expertise in food safety and have experience working in a collaborative workgroup environment. The name(s) of the new representative's shall be given to the Council chair prior to the end of the current representatives term.
5. A member position vacated in the middle of a term shall be replaced by a vote of FSRC members only if a period of six months or more is remaining in the term of the vacated position.
6. Voting procedures:
 - a. Each member including the chair has one vote.
 - b. Votes shall be taken by hand count.
 - c. A 2/3 majority shall be required for all decisions.
 - d. Votes shall be considered final if at least 9 of the permanent members, or designated alternates, are present.
7. Meetings shall be held at least quarterly. Meetings may be canceled by the Chair with the concurrence of the Vice-chair if there is insufficient business to conduct a meeting.
8. If any member misses more than 3 total regularly scheduled meetings during their term, they may be asked to step down from the board.
9. Alternates may be designated for any Council position and shall be named at the same time as the permanent members are nominated. It is the responsibility of the Council representative to keep their alternate fully informed about Council issues. Alternates have the same rights and responsibilities as a permanent member. If both the permanent member and the alternate attend a meeting, only the permanent member may vote.

IMPLEMENTATION

The goal for the first meeting of the FSRC is September 2003, to coincide with National Food Safety month.